



James Ellis  
Head of Legal and Democratic Services

**MEETING** : OVERVIEW AND SCRUTINY COMMITTEE  
**VENUE** : PLEASE NOTE THAT THIS MEETING WILL BE HELD  
VIRTUALLY VIA ZOOM  
**DATE** : TUESDAY 16 JUNE 2020  
**TIME** : 7.00 PM

### **MEMBERS OF THE COMMITTEE**

Councillor J Wyllie (Chairman)  
Councillors S Bell, M Brady, K Crofton, I Devonshire, H Drake, J Frecknall,  
M Goldspink (Vice-Chairman), D Hollebon, J Ranger, D Snowdon,  
M Stevenson, N Symonds and A Ward-Booth

### **Substitutes**

Conservative Group: Councillors D Andrews, S Bull and C Rowley

Green: Councillor B Crystall

Labour Group: Councillor C Redfern

*(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)*

**CONTACT OFFICER:**  
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## **DISCLOSABLE PECUNIARY INTERESTS**

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.
4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

### **Public Attendance**

Please note that Committee meetings at East Herts Council are currently being held virtually via Zoom

East Herts Council welcomes public attendance at its meetings and will provide a reasonable number of agendas for viewing at the meeting. Please note that there is seating for 27 members of the public and space for a further 30 standing in the Council Chamber on a "first come first served" basis. When the Council anticipates a large attendance, an additional 30 members of the public can be accommodated in Room 27 (standing room only), again on a "first come, first served" basis, to view the meeting via webcast.

If you think a meeting you plan to attend could be very busy, you can

### **Audio/Visual Recording of meetings**

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.

Implementing paperless meetings will save East Herts Council approximately £50,000 each year in printing and distribution costs of agenda packs for councillors and officers.

You can use the mod.gov app to access, annotate and keep all committee paperwork on your mobile device.

Visit <https://www.eastherts.gov.uk/article/35542/Political-Structure> for details.

The Council is moving to a paperless policy in respect of Agendas at Committee meetings. From 1 September 2019, the Council will no longer be providing spare copies of Agendas for the Public at Committee Meetings. The mod.gov app is available to download for free from app stores for electronic devices.

## AGENDA

1. Apologies

*To receive apologies for absence.*

2. Minutes - 4 February 2020 (Pages 7 - 16)

To approve as a correct record the Minutes of the meeting held on 4 February 2020.

3. Chairman's Announcements

4. Declarations of Interest

*To receive any Members' Declarations of Interest.*

5. Street Cleansing and Verge Maintenance Update (Pages 17 - 46)

6. Hartham Leisure update by the Executive Member for Wellbeing

7. Development Management Pre-Application Advice Service  
(Pages 47 - 54)

8. Proposed Revised Street Trading Consent Policy (Pages 55 - 90)

9. East Herts Health and Wellbeing Strategy 2019-2023 - Progress Report  
(Pages 91 - 106)

10. Housing and Health Strategy 2016-21 – Action Plan Progress Report  
(Pages 107 - 124)

11. Revised Regulation of Investigatory Powers Act (RIPA) Policy and Use of Social Media in Investigations Policy (Pages 125 - 184)
12. Overview and Scrutiny Committee – Draft Work Programme (Pages 185 - 200)
13. Urgent Items

*To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.*